



Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirksmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Clr Tony Lenc – Chair

Notice and Agenda

Kirk Smeaton Parish Council Meeting

Thursday 27 July 2023 at 6pm

in the Community Room Kirk Smeaton School

July 25, 23

TO: Parish Councillors

FROM: Kate Bowden

Dear Councillor

You are summoned to attend the next meeting of Kirk Smeaton Parish Council which will be held on Thursday 27 July 2023 at 6pm in the Community Room, Kirk Smeaton School.

A G E N D A

1. Attendance
2. To receive apologies for absence given in advance of the meeting:
3. To consider the approval of reasons given for absence
4. Declaration of Interests.
5. **Public Questions and Issues** – proposal from the Allotment holders with regard to water taps.
6. Minutes of the Annual Parish Council Meeting held on 18 May 2023 for approval
7. Matters arising from the Minutes of 18 May Parish Council meeting
 - 7.1. Speed signage to be discussed and resolved
 - 7.2. Discuss any reply from fly tipping email
 - 7.3. Update on the letter sent from the School Council.
 - 7.4. Reply from LSPC with regard to the Wine Walk
 - 7.5. Resolution regarding Middlefield Lane grass verge cutting
 - 7.6. For Information the CSW kit has been collected by Hensall
 - 7.7. Standing orders to be signed
 - 7.8. To confirm the purchase of the wheelie bin stickers
8. Discuss the Accessible website - WCAG 2.1AA compliant website – quotation from Parish On-line - £280 + VAT per annum to include .gov.uk web address and migration.



Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirksmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Cllr Tony Lenc – Chair

Notice and Agenda

Kirk Smeaton Parish Council Meeting

Thursday 27 July 2023 at 6pm

in the Community Room Kirk Smeaton School

9. Village Green and Village Matters

- 9.1. Discuss Fund raising and grants
- 9.2. Discuss and resolve the Village Green upkeep; hedge on Water Lane
- 9.3. Discuss the possibility of a VAS on Pinfold Lane
- 9.4. Discuss the restoration of the drinking fountain and information from Lancaster Memorials recommending a restoration Mason
- 9.5. Follow up from emails with Sharon Fox to meet with regard to outstanding areas of concern in the Village: double yellow lines; weight restriction signs; Norton/Pinfold warning signs; 278; Pinfold Lane pathway; lines round the Village (Cllr Byfield); PCSOs to come to speak to parents?
- 9.6. IT position – security of laptop
- 9.7. To receive and discuss the quotation (£1008) from First Impressions regarding the Christmas Trees. September 1st deadline.
- 9.8. To receive and discuss costs for signage for speed cameras
- 9.9. Volunteer work parties

10. Highways Matters

- 10.1. Highways Matters - further update regarding repairs etc to Wentedge Road and lay-bys (Cllr Stephenson)

11. Allotments and Cemetery

- 11.1. To discuss the Completion of Cremated remains area.
- 11.2. To discuss the Completion of the new burial area
- 11.3. Further information regarding the requirements for a new fence in the Cemetery/Allotment adjacent to Low Farm House and our bids for funding for this and the water fountain.
- 11.4. Address the issue of tree pruning/pollarding.



Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirksmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Cllr Tony Lenc – Chair

Notice and Agenda

Kirk Smeaton Parish Council Meeting

Thursday 27 July 2023 at 6pm

in the Community Room Kirk Smeaton School

12. Correspondence:

- 12.1. Discuss and resolve email from resident regarding the disquiet of some residents with the wildflower banking adjoining the allotments

13. Financial Matters:

- 13.1. Payments: (Please note all figures do not include VAT) Skip £216; Insurance £421.07; dog bags £292.80; Plaque £35; DC Trees (standing order) £316.25; Ink £3.74; hanging baskets £1829.00; Clerk Salary £800; Tax and NI £233.40; Grounds Maintenance £316.25; water £39
- 13.2. Income: £111.54 donation; £55 land rent.
- 13.3. Balance at the Bank as at 22 July 2023 – £3248.92
- 13.4. Agree and sign off current accounts

14. Planning Matters

- 14.1. The latest information from Wentedge Quarry and the Liaison Committee Meeting date
- 14.2. 2022/1012/FUL – Conversion of Barns and stable to create annex and swimming pool extension at Riverside Farn, Water Lane Kirk Smeaton – **Permitted**
- 14.3. 2023/0227/DOC current - Discharge of conditions 03 (materials) and 04 (foul and surface water drainage) of approval 2021/1362/FUL Erection of two storey side and front extensions following demolition of an existing single storey extension and conservatory | Riverside Farm Water Lane Kirk Smeaton Pontefract West Yorkshire WF8 3LD
- 14.4. ZG2023/0597/FUL – Change of use of existing outbuilding to an annex. Hazelnut Cottage, Middlefield Lane, Kirk Smeaton

15. Any Other Business *for information* -

16. Matters in Private –

17. Date of next Meetings: 28 September 2023