



Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirkmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Cllr Tony Lenc – Chair

MINUTES

Kirk Smeaton Parish Council Meeting

Thursday 27 July 2023

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August 6, 23

MINUTES

1. Attendance: Cllr Tony Lenc (Chair)

Cllrs: Barney Byfield (Vice Chair) James Stephenson

Kate Bowden (Clerk)

2. No apologies received

3. n/a

Declaration of Interests. Declared: Cllrs Tony Lenc and Barney Byfield lease allotments

4. **Public Questions and Issues** – It has been proposed through the Clerk that water taps are placed at strategic places on the allotments to ease the burden of watering in dry spells. This was agreed in principle the proposal being to place 2 further water taps – one at the far end and one centrally. Costings would be sought.

5. Minutes of the Annual Parish Council Meeting held on 18 May 2023 were approved

6. Matters resolved from the Minutes of 18 May Parish Council meeting

- 6.1. The purchase of Speed signage was resolved

- 6.2. There has been no reply from Alison Beaumont and Emma Walton re fly tipping email. No further action

- 6.3. The school council have had a reply to their letter from the CEO Richard Flinton. It is disappointing that a number of points are not going to be picked up. However, a Highways Officer is to visit the school to discuss the letter and double yellow lines are to be installed near the school.

- 6.4. Resolved - The Wine Walk will not go ahead.

- 6.5. Middlefield Lane grass verge cutting. As the budget has been set and agreed for 23/24 it is not possible for this year. Should residents wish to discuss this at the budget meeting in November, representation should be made.

- 6.6. For Information the CSW kit has been collected by Hensall

SignedTony Lenc (Chair)

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6.7. Standing orders were signed

6.8. Wheelie bin stickers to be c/f to September meeting.

7. It was resolved that the PC would accept the quotation of £280 + VAT per annum to include .gov.uk web addresses and migration for the WCAG 2.1AA compliant website

8. Village Green and Village Matters

8.1. It was noted that a grant has been applied for from the A1 Highways network

8.2. Village Green upkeep; this needs a) ongoing maintenance and b) volunteer work party. CLlr Lenc will put a note on the Village WhatsApp for help on Friday 4th August at 2pm. Clerk to ask Danny for bark and price up membrane. The hedge on Water Lane is going to be an issue going forward and we need a plan for the maintenance of this. A volunteer work party is to be arranged for the end of September.

8.3. Restoration of the drinking fountain.. The Clerk has contacted a restoration Stone Mason who is to let us know the cost of firstly a project brief and then a quotation for the work.

8.4. Follow up from emails with Sharon Fox – Clerk to send email requesting dates for a meeting.

8.5. Confirmed that the security of the laptop is satisfactory

8.6. First Impressions quotation for Christmas Trees was agreed. September 1st deadline. An appeal for sponsorships for extra trees to go in the magazine.

8.7. Dealt with in 6.1 above

8.8. Volunteer work parties date set for 4th August at 2pm

9. Highways Matters

9.1. Highways Matters – we have no further news regarding the S278 for repairs/reinstatement of Wentedge Road. CLlr Stephenson reported that the layby on the A1 sliproad is scheduled for work when funds allow.

10. Allotments and Cemetery

10.1. And 10.3 The Cremated remains area needs volunteers for levelling and seeding plus erecting the fence. Chair to order the fence panels etc.

SignedTony Lenc (Chair)

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- 10.2. Chair to contact the contractor for dates when the levelling will be carried out.
- 10.3. See 10.1 above
- 10.4. Tree pruning/pollarding. To consider the quotations from DC Trees – Clerk to ensure these are current prices. Cllr Stephenson to obtain a further quotation.

11. Correspondence:

- 11.1. The PC has received a number of written and verbal complaints re the appearance of the wildflower banking adjoining the allotments – this issue was discussed in detail and it was resolved to communicate with the relevant residents to look for a compromise and any alternatives.

12. Financial Matters:

- 12.1. Payments: (Please note all figures do not include VAT) Skip £216; Insurance £421.07; dog bags £292.80; Plaque £35; DC Trees (standing order) £316.25; Ink £3.74; hanging baskets £1829.00; Clerk Salary £800; Tax and NI £233.40; Grounds Maintenance £316.25; water £39
- 12.2. Income: £111.54 donation; £55 land rent.
- 12.3. Balance at the Bank as at 22 July 2023 – £3248.92
- 12.4. The current accounts were agreed and signed off.

13. Planning Matters

- 13.1. Wentedge Quarry No further information has been received regarding Wentedge Road. The Liaison Committee Meeting date has been agreed for 17th August – Clerk is unavailable. Cllr Vitty to be contacted to check his availability.
- 13.2. 2022/1012/FUL – Conversion of Barns and stable to create annex and swimming pool extension at Riverside Farn, Water Lane Kirk Smeaton – **Permitted**
- 13.3. 2023/0227/DOC current - Discharge of conditions 03 (materials) and 04 (foul and surface water drainage) of approval 2021/1362/FUL Erection of two storey side and front extensions following demolition of an existing single storey extension and conservatory | Riverside Farm Water Lane Kirk Smeaton Pontefract West Yorkshire WF8 3LD

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13.4. ZG2023/0597/FUL – Change of use of existing outbuilding to an annex. Hazelnut Cottage, Middlefield Lane, Kirk Smeaton

14. **Any Other Business *for information*** – The Chair gave an update regarding the position and condition of St Peter’s Church in the Parish which needs £500K for repairs. Planning matters were raised and it was agreed to invite a member of NY planning team along to our next meeting. Speeding needs addressing again and a note in the magazine and on facebook. The duplication and potential confusion regarding 2 Risk Policies was addressed.

15. **Matters in Private** –

16. **Date of next Meetings:** 28 September 2023