



Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirksmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Tricia Storey – Chair

Notice and Agenda

Kirk Smeaton Parish Council Annual Meeting

Wednesday 11th May 2022 following the Village Annual Meeting in the Community Room Kirk Smeaton School

Friday, 8 April 2022

TO: Parish Councillors

FROM: Kate Bowden

Dear Councillor

Please note the next meeting of Kirk Smeaton Parish Council will be the Annual Meeting to be held on Wednesday 11th May 2022 starting after the Annual Village Open Meeting which will be held in the Community Room Kirk Smeaton School.

A G E N D A

1. Support for Ukraine - 1 min silence
2. Election of Chairperson
3. Attendance
4. To receive apologies for absence given in advance of the meeting
5. Election of Vice Chairperson
6. Declaration of Interests
7. All Cllrs to sign Declaration of Acceptance of Office
8. To resolve to permit any councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or who has not undertaken this task before this meeting, to sign their Declaration before or at the next ordinary meeting of the Council
9. **Public Questions and Issues - Parish Open Meeting precedes this meeting**
10. Minutes of the Parish Council Meeting held on 9th March for approval
11. Matters arising from the Minutes of 9th March Parish Council meeting
 - 11.1. Flowers for Stone Planters and Wooden Planters on the Village Green
 - 11.2. Update on signage on Hodge Lane - Clerk
 - 11.3. Update on 30mph sign on Water Lane - Clerk
 - 11.4. Update on the request for Street Lighting in the Village at night



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- 11.5. Roadshow Event - now on Gala Day in September - need to provide further information
- 11.6. Wentedge Road lay-bys update - Cllr Stephenson
- 11.7. Drinking Trough update - Cllr Stephenson
- 11.8. Crime Statistics for Police regarding Village Lighting - Cllr Stephenson
- 11.9. Update from Selby regarding the trees on Water Lane
- 11.10. Confirm purchase of tree and planting
- 12. Review Standing Orders and Financial Regulations - Model Standing Orders to discuss
 - 12.1. Matters of urgency added to Standing Orders.
 - 12.2. Reviews of all policies - Proposal from The Chair - each Councillor to report on one Policy.
- 13. YLCA representatives - 2 members to be elected - Cll Lenc will attend the October meeting
- 14. Raising Income (financial matters)
- 15. Rural Crime
- 16. 20s Plenty - safety reports, newspaper articles etc. - see email sent 13.3.22

17. Village Green and Village Matters

- 17.1. Repairs to the seat on Wentedge Road
- 17.2. cPad Training date - Jubilee day or Gala Day
- 17.3. Plastic Guards to remove from trees on Water Lane
- 17.4. Maintenance Contracts - Cllr Lenc
- 17.5. Discuss the wildflower area and email received from resident
- 17.6. Discuss the burning of rubbish and recent issues

18. Highways Matters

- 18.1. CSW dates to confirm
- 18.2. Wentedge Quarry Liaison Meeting. (Minutes sent previously) Chair to discuss meeting with Danny from YWT



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19. Allotments and Cemetery

- 19.1. Report on Clearing the Cemetery Site for Garden of Remembrance
- 19.2. Owner of the rear perimeter fence - update. Discuss condition of perimeter fence.
- 19.3. Allotment rent review - Water charges.
- 19.4. Cemetery and Allotment Values - see email previously sent

20. Correspondence

- 20.1. Reply from NALC with regard to Smaller Councils email sent April 2022.

21. Financial Matters

- 21.1. Payments: HMRC £151.79; Tree for the Queen's Green Canopy £28.49; YLCA £139; Ink £5.49; Scribe Software £345.60; Water £20.24; Mole Contract £70; Clock Maintenance £75;
- 21.2. To agree Payment for Insurance Premium - £383.42
- 21.3. To discuss the position with regard to the Parish Council Laptop
- 21.4. Income: - Allotment Rent
- 21.5. To consider Financial Strategy - Future Budget Strategy 5.24 - 5.27 of the JPAG document - Chair
- 21.6. To certify that KSPC as exempt from external audit for the fiscal year 2021/22.
- 21.7. To note the Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22
- 21.8. To approve Section 1 Annual Governance Statement 2021/22 for KSPC on page 5 of the AGAR 2021/22
- 21.9. To approve Section 2 Accounting Statements 2021/22 for KSPC on page 6 of the AGAR 2021/22
- 21.10. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Small Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) regulations 2020 and the Transparency Code for Smaller Authorities.



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21.11. Agree and sign off this year's accounts

22. Planning Matters

- 22.1. 2022/0248/COU 17 March 2022 - Change of use of agricultural land to domestic curtilage (retrospective) Andy Waller, Walden Meadows, Pinfold Lane, Kirk Smeaton
- 22.2. 2022/0172/HPA 17 March 2022 - Demolition of old flat roof garage to be replaced with 3 bay cart lodge style garage with cat slide roof
Beechcroft, Went Edge Road, Kirk Smeaton
- 22.3. 2022/0270/TCA Application for consent for partial crown reduction of approx 1m, crown thin approx 10% and reducing 1 limb to 1 no Willow tree and partial crown reduction of approx 1m and crown thin by approx 10% to 2 no willow trees. Mr Iain Cockerham, Church Cottage, Main Street Kirk Smeaton
- 22.4. 2022/0489/HPA - 27 Springfield Crescent, Kirk Smeaton. Loft Conversion and side extension.
- 22.5. 2021/1532/HPA 21.12.21 Mr Andy Waller. Erection of part two-storey/part single-storey extension to the west elevation, following demolition of existing balcony at Walden Meadows, Pinfold Lane, Kirk Smeaton - 15.02.2022 **Withdrawn**
- 22.6. 2022/0172/HPA - Beechcroft Wentedge Road. **GRANTED** 3 bay pitched roof garage and garden structure
- 22.7. 2022/0248/COU Change of use of agricultural land to domestic curtilage (retrospective)
Location: Walden Meadows, Pinfold Lane, Kirk Smeaton - **GRANTED**

23. Any Other Business *for information* -

24. Matters in Private – Clerk's Contract of Employment Review

25. Date of next Meetings: yearly dates to be confirmed

Proposed dates: 19th May (now 11th); 21st July; 29th September; 17th November; 12th January; 9th March 2023

(LSPC 18th May, 13 July, 7th September, 9th November 2022 and 11th January and 29th March 2023)