



Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirksmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Tricia Storey – Chair

Minutes of the Parish Council Meeting

10 March 2021 at 6pm

327

MINUTES of the virtual Parish Council Meeting held on 10th March 2021 at 6pm via Skype

1. Attendance: Tricia Storey (Chair); Tony Lenc (Vice Chair); Cllrs James Stephenson; Jayne Cooper
Kate Bowden Clerk
2. There were no Apologies
3. n/a
4. The co-option of a new Councillor took place with interviews with the two applicants. Mr Carl Vitty was appointed as a Councillor to the Parish Council.
5. Welcome to the new Councillor
6. Declaration of Interests – Cllr Cooper declared an interest in Item 19.4 Wentedge Quarry
7. **Public Questions and Issues** – Cllr Lenc to look into the report of a vehicle in the car park on Water Lane.
8. Minutes of the Parish Council Meeting held on 13 January 2021 were approved
9. Matters arising from the Minutes of 13 January Parish Council meeting
 - 9.1. There were differing opinions on the positioning of the VAS on Wentedge Road, further monitoring would take place. It was agreed to extend the 12 week turnround.
 - 9.2. Cllr Stephenson led the discussion regarding the unhelpful reply from Highways on the issues with regard to Pinfold Lane. It was agreed to continue with the concerns.
 - 9.3. An email has been received by a Pinfold Lane resident from Highways regarding the replacement bollard which has been ongoing for some time. Highways have agreed to replace the bollards These are made of reinforced concrete and give more protection than the existing bollards, but will bend on impact while not breaking apart. The resident is to fund these himself but has asked the PC to accept responsibility for these bollards. Chair to write to the resident asking for more information to the cost and the Clerk to check on the Insurance Policy.
 - 9.4. It was agreed to prepare a narrative to send to residents to see establish support for the raising of funds to install a VAS on Pinfold Lane. Meanwhile, the Community Speed Watch would be resumed as soon as legislation allows.
10. **Ratifying decisions made and money spent between meetings due to the Coronavirus Pandemic**

Signed..... Tricia Storey (Chair)

5th May 2021

KSPC Minutes
10 March 2021



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- 10.1. All decisions were agreed. 328
- 10.2. It was noted that the Parish Council now has a debit card for on-line transactions
- 10.3. The security of on-line transactions has been put in place with one councillor having to approve each payment.
- 10.4. It was requested that the Clerk set up Bank authorisation for the new Councillors
- 10.5. It was confirmed that the Clerk used email communication to confirm decisions in all cases.
11. Roles and Responsibilities of Councillors were discussed. It was agreed that a Job Description would be prepared for Councillors. The Chair asked Councillors to email the Clerk within 2 weeks to establish their personal areas of expertise to spread the workload among all Councillors and not just a few.
12. With regard to face-to-face meetings, it was agreed to hold the Annual Meeting and the Open Meeting Virtually on Wednesday 5th May starting at 6pm. This was to reflect Health and Safety of Cllrs and the public.
13. A Community Governance Review was discussed. It was agreed that at this time this issue would be put on hold.
- 14. Village Green and Village Matters**
- 14.1. Climate Change and Environmental issues – This item was postponed.
- 14.2. Clerk to write to Area 7 regarding replacement/repair to Grit Bins
- 14.3. Planters – It was agreed that Stone planters were preferable and to decline the quotation from 1st Impressions. Cllr Cooper to inform the Clerk of any contacts for stone from Barnsdale quarry to enable us to build planters at the entrances to the Village. Cllr Lenc to source a builder.
- 14.4. Grass cutting payment of £18.27 for the year 2021/22 (for information)
- 14.5. Litter etc – Discussion took place regarding the unacceptable amount of litter, dog poo and fly tipping in and around the Village and in Brockadale. The Chair has suggested a Think Tank of all interested parties: YWT; Plantlife; Police; SDC; Parish Councils etc to develop short- and long-term objectives and will pursue this idea. All Councillors were in favour.
- 14.6. Community Speed Watch – see 9.4 above.
- 15. Highways Matters**
- 15.1. The breakdown of the tarmac in areas of the Village to be repaired by Highways.

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15.2. Clerk to email Highways with regard to the delay in installing the signs on the Build-out.

15.3. Highways England – A1 Doncaster to Darrington. The Council noted the email from Cllr McCartney regarding the possible programme of work to be undertaken on the motorway section on the A1 from Doncaster to Darrington. No details as yet but a watchful eye will be made for any further information coming forward.

16. Allotments and Cemetery

16.1. The Clerk reported she has been in contact with Mr George Hill regarding the assessment of the rainwater in the Cemetery; the shoring of the graves and working to NAMM standards.

16.2. It was agreed to increase the plot charges as follows: with Little Smeaton and Kirk Smeaton residents paying the same:

16.2.1. Plot purchase £300; Interment £150; Interment of Ashes £100; Headstone erection £100; extra inscription £75.

16.3. Regarding the digital conversion, the Council and Clerk felt it was not value for money so would not be proceeding.

16.4. The Council agreed with the new Cemetery Policy and related forms.

16.5. Purchasing a burial plot for cremated remains. This matter is being considered and will be discussed at the next Parish Council meeting in May.

16.6. Allotment fence – part of the Allotment fence needs replacing. It was agreed to obtain 3 quotations followed by a discussion and decision.

16.7. Cllr Lenc reported that he had spoken to George Hill and the monument is being installed on Friday 12th and the work on the repairs will be carried out and completed within the next 2 weeks.

17. Correspondence

17.1. Note: E-mail received from a KS resident for the PC (jointly with LSC) to consider the preparation of a Neighbourhood Plan – to be considered and then discussed at the May Parish Council Meeting.

18. Financial Matters

18.1. Cheques drawn/BACS payments: Wix £111.75 (Website); YLCA £15.00; HMRC £152.48; Askern Building Supply 2020/0628/HPA79.60; D Johnson £125 for refund of burial plot; Ring binders £7.50.

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18.2. Monies paid in: £670 Ashton's Funeral Directors; £200 donation from Mr John Cooksey for trees etc.

18.3. The Accounts for the period ending 28 February 2021 were agreed

18.4. The purchase of the radar gun to be discussed in May.

18.5. Debit Card payment each month of £3.49 or in busy months £7.99

19. Planning Matters

19.1. 2020/0628/HPA – erection of green timber carport at Millstones, Wentedge Road – **refused**

19.2. Planning appeal against refusal of householder application. Ms Diane Willoughby, Hazelnut Cottage Middlefield Lane, KS; Description of Development: Proposed alteration and extension of an existing dwelling and replacement of existing domestic outbuilding. An appeal has been made to the Secretary of State against the Council's decision to refuse permission for the proposed development described above.

19.3. 2021/0180/S73 - 2 Hodge Lane, KS – Planning Application for first floor side extension with ground level car port below. Initially approved December 2017

19.4. Wentedge Quarry Application update – No news has yet been received regarding the date for the Planning Hearing. Members agreed to the preparation of a leaflet to be distributed to all residents in KS, LS and Wentbridge asking for further lobbying of the planning Committee and the MP.

20. Any Other Business for information

20.1. The resignation/retirement of Cllr Elaine Bartlett – Many thanks go to Cllr Elaine Bartlett who has served on the Parish Council for numerous years both as a Councillor and as Chair for her tireless contribution to the Village.

20.2. It was noted that the Clerk will prepare new email addresses for Councillors, separate to personal emails.

21. **Date of next Meeting: 5th May 2021 at 6pm which will be the Open Meeting followed by the PC meeting – both will be held virtually.**

Signed..... Tricia Storey (Chair)

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